

# Agenda



*Rural Capital of Food*

<b>Meeting name</b>	<b>Policy, Finance and Administration Committee</b>
<b>Date</b>	<b>Wednesday, 11 April 2018</b>
<b>Start time</b>	<b>6.30 pm</b>
<b>Venue</b>	<b>Parkside, Station Approach, Burton Street, Melton Mowbray LE13 1GH</b>
<b>Other information</b>	<b>This meeting is open to the public</b>

Members of the Policy, Finance and Administration Committee are invited to attend the above meeting to consider the following items of business.

**Edd de Coverly**  
**Chief Executive**

## Membership

<b>Councillors</b>	J. Orson (Chair) R. de Burle M. Glancy E. Hutchison B. Rhodes	L. Higgins (Vice-Chair) P. Cumbers E. Holmes A. Pearson J. Wyatt
<b>Substitutes</b>	P. Chandler T. Greenow	M. Graham

**Quorum:** 4 Councillors

<b>Meeting enquiries</b>	Kirsty Whelbourne
<b>Email</b>	<a href="mailto:kwhelbourne@melton.gov.uk">kwhelbourne@melton.gov.uk</a>
<b>Agenda despatched</b>	Tuesday, 3 April 2018

No.	Item	Page No.
1.	<b>APOLOGIES FOR ABSENCE</b>	
2.	<b>MINUTES</b> To confirm the minutes of the meeting held on 24 January 2018.	1 - 6
3.	<b>DECLARATIONS OF INTEREST</b> Members to declare any interest as appropriate in respect of items to be considered at this meeting.	7 - 8
4.	<b>RECOMMENDATIONS FROM OTHER COMMITTEES</b> There are no recommendations from other committees.	
5.	<b>UPDATE ON DECISIONS</b> The Chief Executive to submit an update on decisions from previous meetings of the Committee.	9 - 12
6.	<b>CAPITAL PROGRAMME PROVISIONAL YEAR END POSITION 2017/18</b> The Director for Corporate Services to submit a report to provide information on the provisional Capital Programme year end position for 2017/18, and to give consideration for requests for carrying forward unspent budgets in 2017/18 to 2018/19 in respect to specific schemes.	13 - 22
7.	<b>ITEMS FOR APPROVAL UNDER FINANCIAL PROCEDURE RULES</b> The Director for Corporate Services to submit a report to provide requests for approval of this Committee under Financial Procedure Rules and to provide information on amounts approved under delegated powers and to report the impact of these on the Council's reserves and balances.	23 - 30
8.	<b>REVENUE BUDGET MONITORING REPORT APRIL TO DECEMBER 2017 AND REVENUE ESTIMATES CARRY FORWARD REQUESTS</b> The Director for Corporate Services to submit a report for approval requests from budget holders to carry forward under spent budgets from 2017/18 to 2018/19 and provide information on actual expenditure and income incurred on this Committee's services compared to the latest approved budget for the period 1 April 2017 to 31 December 2017.	31 - 46
9.	<b>COMMERCIALISM PILOT - TIMESAGE</b> The Deputy Chief Executive to submit a report to members on the progress made on the commercialism pilot initiative "timesage".	47 - 50

10.	<p><b>COMMERCIAL STRATEGY</b></p> <p>The Director for Corporate Services to submit a report to raise awareness and seek support from members as the Council faces the current challenging financial situation through creating and delivering a commercial approach to maximising income generation.</p>	51 - 60
11.	<p><b>URGENT BUSINESS</b></p> <p>To consider any other items that the Chair considers urgent.</p>	